



## STAFF REPORT

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**DATE:** July 27, 2020

**TO:** Sacramento Regional Transit Board of Directors

**FROM:** Laura Ham, VP, Planning and Engineering

**SUBJ:** APPROVING THE FIRST AMENDMENT TO THE ON-CALL GENERAL PLANNING SUPPORT SERVICES CONTRACT WITH AECOM AND WORK PLAN NUMBER WP 5 TO PREPARE A NETWORK INTEGRATION STUDY

### RECOMMENDATION

Adopt the Attached Resolutions.

### RESULT OF RECOMMENDED ACTION

The attached Resolutions would increase the not-to-exceed amount for an existing service contract by \$350,000, to \$600,000, and authorize expenditure of \$225,000 on the same contract to prepare a Network Integration Plan required by Caltrans, as a condition of SacRT's 2018 Transit and Intercity Rail Capital Program (TIRCP) grant.

### FISCAL IMPACT

The \$225,000 in consultant costs for the work is already funded as part of SacRT's 2018 TIRCP grant, and restricted for development of a Network Integration Plan. The \$350,000 increase in the contract cap will allow staff to authorize this task and additional future work. All future expenditures will continue to require a funding source and, if over \$150,000, will require Board approval.

### DISCUSSION

On March 9, 2018, SacRT executed a Contract for On-Call General Planning Support Services with AECOM Technical Services, Inc. (AECOM) for a term of five years and a not-to-exceed amount of \$250,000, with work assigned on a work-order basis. Funds are budgeted for services as work orders are executed. Three work orders have been executed thus far, totaling approximately \$101,218 in services. The first Resolution would amend the contract to increase the not-to-exceed amount by \$350,000, to a total of \$600,000. Increasing the total consideration to \$600,000 will put AECOM's cap at parity with WSP, which is SacRT's other on-call planning support consultant. In June 2019, the Board increased the cap for WSP from \$250,000 to \$600,000. The second Resolution would authorize a new Work Order, under the contract, for an amount of \$224,354.59, using TIRCP funds designated by the grant agreement for a mandatory Network Integration Plan. Expenditures over \$150,000 require Board approval.

The purpose of the Network Integration Plan is to assure that state rail funds are spent in a manner consistent with the State Rail Plan. Specifically, the plan will include conceptual operating plans for SacRT's bus and light rail systems for potential implementation as ongoing interrelated capital projects are completed, including the Sacramento Valley Station loop project, low-floor conversion on the Gold Line, double tracking on the Folsom extension, the planned new Sacramento Valley Station transit center, the new Midtown station for the Amtrak San Joaquin line, as well as integration with the California Integrated Travel Project on statewide rail and transit ticketing centralization.

Key external stakeholders for the project will include Caltrans Division of Rail and Mass Transit, Capitol Corridor Joint Powers Authority, San Joaquin Joint Powers Authority, City of Sacramento, the Sacramento Area Council of Governments, and the regional transit agencies that serve Downtown Sacramento. Project kickoff is scheduled for August 2020. A draft report is expected March 31, 2021, with the final report due to Caltrans on November 30, 2021. Staff recommends the Board approve the attached Resolutions.

RESOLUTION NO. 20-07-0066

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

July 27, 2020

**APPROVING THE FIRST AMENDMENT TO THE ON-CALL GENERAL PLANNING SUPPORT SERVICES CONTRACT WITH AECOM TECHNICAL SERVICES, INC.**

WHEREAS, the Sacramento Regional Transit District (SacRT) and AECOM Technical Service, Inc. (Consultant) executed a Contract for On-Call General Planning Support Services Contract (Contract) on March 8, 2018 for an amount not-to-exceed \$250,000; and

WHEREAS, a total of \$101,218 has already been committed or spent on the AECOM contract for other Work Orders; and

WHEREAS, as a condition of its award of Transit and Intercity Rail Capital Program (TIRCP) funds in 2018, SacRT is required to prepare a Network Integration Plan ("Plan"), according to Caltrans guidelines, and as part of the same grant, was awarded \$225,000 for consultant services for preparation of the Plan; and

WHEREAS, SacRT desires to execute a Work Order with AECOM to prepare the Network Integration Plan, according to a proposal prepared by AECOM, for an amount not to exceed \$225,000, which is in excess of the remaining Total Consideration under the Contract.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the First Amendment to the Contract between SacRT and Consultant whereby the total consideration of the Contract is increased by \$350,000, from \$250,000 to \$600,000, is hereby approved.

THAT, the Chair and General Manager/CEO are hereby authorized and directed to execute said First Amendment.

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STEVE HANSEN, Chair

A T T E S T:

HENRY LI, Secretary

By: \_\_\_\_\_  
Cindy Brooks, Assistant Secretary

RESOLUTION NO. 20-07-0067

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

July 27, 2020

**CONDITIONALLY APPROVING WORK ORDER NO. 5 TO THE CONTRACT FOR ON-CALL PLANNING SUPPORT SERVICES WITH AECOM TECHNICAL SERVICES, INC. TO PREPARE A NETWORK INTEGRATION STUDY**

WHEREAS, as a condition of its award of Transit and Intercity Rail Capital Program (TIRCP) funds in 2018, SacRT is required to prepare a Network Integration Plan ("Plan"), according to Caltrans guidelines and, as part of the same grant, was awarded \$225,000 for consultant services for preparation of the Plan.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, Work Order No. 5 to the Contract for On-Call Planning Support Services ("Principal Agreement") between Sacramento Regional Transit District, therein referred to as "SacRT," and AECOM Technical Services, Inc., therein referred to as "Consultant," whereby Consultant agrees to prepare a Network Integration Plan for SacRT for an amount not-to-exceed \$224,354.59, is hereby approved, conditioned upon the Board approving and directing the execution of the First Amendment to the Principal Agreement.

THAT, upon the approval and execution of the First Amendment to the Principal Agreement, the General Manager/CEO is hereby authorized and directed to execute said Work Order No. 5.

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STEVE HANSEN, Chair

A T T E S T:

HENRY LI, Secretary

By: \_\_\_\_\_  
Cindy Brooks, Assistant Secretary